

**Champions Community Improvement Association
Architectural Control Committee Approval Request Form**

This form is required to document and define the scope of any new construction and/or renovation project being considered in the Champions Subdivision. Architectural Control Committee ("ACC") approval is required for all remodeling, reconstruction, alteration, or construction ("Improvements") in accordance with Article V, Paragraph E of the Champions Subdivision Restricted and Amended Restrictions and Covenants ("Deed Restrictions"). If mailing the form, send it to Champions Community Improvement Association, c/o Graham Management, 2825 Wilcrest Dr., Suite 600, Houston, Texas 77042.

Champions Section: East North Northwest South Way West
Block _____ Lot _____

Property Address: _____

Owner's Name: _____

Phone (H): _____ (C): _____ (W): _____

Email: _____

Describe improvements or changes being proposed (specify location on property): _____

IN ADDITION TO THIS FORM, PLEASE SUBMIT THE FOLLOWING WHERE APPLICABLE:

1. A Survey or Plat plan of the property site showing the building setback lines and easements, and the exact location of the Improvements on the site plan, with the distance to each property line.
2. Detailed building plans including the height, length, and width of the proposed Improvements.
3. Pictures or drawings of the proposed Improvements.
4. Description of materials to be used in construction (type of wood, brick, cement, iron, flagstone, stucco, etc.)
5. Samples of roofing materials and color samples for any exterior paint or stain to be used, including stucco.

ACKNOWLEDGEMENTS (initials required below):

____ I acknowledge I have read the ACC guidelines described in the Deed Restrictions and agree to comply with them regarding the Improvements as proposed, including changes desired after ACC approval is received.

____ I understand that this request will be acted upon as soon as possible and agree that no work, including work related to changes after initial approval, will commence until written approval from the ACC is received.

____ I understand that plans and specifications submitted for review are not being reviewed for structural integrity, compliance with zoning and building ordinances or any other applicable statutes, ordinances or governmental rules or regulations other than the Deed Restrictions, compliance with the requirements of any public utility easement or other agreements, or preservation of any view.

Applicant's Signature: _____ Date: _____

For use by ACC – Please do not write below this line

Date Request Received by CCIA: _____ Date forwarded to ACC _____

ACC Approved: _____ ACC Rejected: _____ Date: _____

ACC Member Signatures: 1) _____ 2) _____